

KOTA KHAN

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EDUCATION

Hunter College, New York, NY – *Bachelor of Fine Arts in Studio Arts, Sculpture*

May 2026

University of Pittsburgh, Pittsburgh, PA – *Bachelor of Science in Psychology*

May 2021

ARTS & CULTURAL PROFESSIONAL EXPERIENCE

Teaching Assistant: Advanced Sculpture – Hunter College, New York, NY

2025 – 2026

- Assisted instruction in mold-making, casting, woodworking, and sculptural fabrication for 30 undergraduate students through demonstrations and individualized technical guidance.
- Prepared molds, casting materials, tools, and equipment while maintaining workshop safety protocols
- Delivered an artist lecture on interdisciplinary sculptural practice and material experimentation

Production Coordinator – The Fusion Collective, New York, NY

2025 – 2026

- Managed budget, staffing, inventory, venue logistics, and equipment rentals for two multidisciplinary arts events serving 100+ attendees
- Oversaw production timelines, artist communications, installation logistics, and event-day execution
- Designed audience engagement strategies while coordinating artist recruitment, public programming, and production schedules

Gallery & Production Intern – CUE Art, New York, NY

2024 – 2025

- Produced exhibition floor plans, installation layouts, and catalogue templates for 10+ exhibitions, artist projects, and public programs
- Evaluated curatorial and solo exhibition submissions for eligibility and alignment with CUE Art Foundation's mission and exhibition program
- Collaborated with artists, curators, and gallery staff to coordinate artwork logistics, exhibition installation, and public programming.

Social Media Manager – RICE Food Distro, Pittsburgh, PA

2020 – 2023

- Founded and launched a grassroots meal distribution initiative coordinating, 35 volunteers to prepare and distribute meals to food-insecure communities
- Partnered with community organizations and volunteers to reach vulnerable populations
- Developed organizational branding, social media campaigns, and Mailchimp communications

ADDITIONAL PROFESSIONAL EXPERIENCE

Technical Expert – Apple Inc., Pittsburgh, PA

2018 – 2021

- Diagnosed and resolved 30+ hardware and software issues in both in-person and virtual formats daily
- Delivered tailored product education and technical support across the Apple OS ecosystem
- Collaborated with Apple Geniuses and Creative Pros to facilitate customer workshops, educational programming, and community events

SELECTED EXHIBITION DESIGN EXPERIENCE

surface/tension – Leubsdorf Art Gallery, New York, NY

2026

Heirloom Museum – Curated by Yetunde Sapp, New York, NY

2025

The Bride Has Gone to Pick Flowers – CUE Art, New York, NY

2025

This Fire That Warms You – CUE Art, New York, NY

2024

Connection – CUE Art x Evercore Partnership, New York, NY

2024

SKILLS

Spatial Design, Public Programming, Adobe Creative Cloud (Illustrator, Photoshop, InDesign), Microsoft Office Suite (Word, PowerPoint, Excel, Outlook), Sketchup, Mailchimp, Google Workspace